

Counseling Intern (Fall 2024/Spring 2025)

EFR's counseling intern will be a valued member of EFR's counseling team in order to gain clinical experience required for graduate programming, which includes: Deliver high quality, customer centric clinical consulting services to eligible clients; serving both employee/employer and student/administration needs to provide positive outcomes to workplace and school performance. Internship opportunities may also include facilitation of mental health presentations, group work, curriculum development, and policy exploration. Many intern placements at EFR include onsite SAP counseling at school buildings where there is not a supervisor present at all times.

Essential Duties & Responsibilities:

In-Person Services:

1. **Employee/Student Assistance Program (EAP/SAP):** Provide in-person assessment, referral and brief counseling to children, adults, couples, and families.
2. **Student Assistance Program (SAP):** Provide individual and group counseling for elementary through secondary aged children for partnering school districts. At least two days per week of onsite (partner schools) counseling.
 1. Comply with EFR standards related to quality, effective and ethical clinical practice and appropriate clinical case documentation.
 2. Complete case data timely, appropriately and accurately related to file documentation in electronic and hard files. Collect quality assurance and outcome information.

Other:

1. Compliance with all applicable EFR policies and procedures including HIPAA, privacy and security
2. Perform other duties as requested by supervisor or other administrative personnel
3. Customer Service: Provide prompt and professional services to internal and external customers at all times. Be a positive contributor to the WPS Team
4. Serve as a role model by representing the values of Employee & Family Resources
5. Continuous development of cultural competence

Qualifications:

Education: Master's degree in a behavioral sciences or social work field

Experience: Clinical experience in human services or behavioral sciences field working with children and families is preferred.

Skills:

1. Ability to learn new technology and demonstrate competency with various online platforms
2. Excellent verbal and written communication
3. Self-directed and ability to work with minimal supervision
4. Customer centric service delivery
5. Curriculum development, research, and/or program evaluation is a strong plus